

**RFP 2015-26**  
**Actuarial Services**  
**February 17, 2016**

Question #	RFP Section	Page #	Question	Answer
1			Please provide copies of the monthly invoices for the past two years of Covered California's current actuarial contractor, including hours incurred by task.	This is a Public Records Act request, and will be forwarded to the Office of Legal Affairs for a response.
2			What is the expectation and/or experience for the annual frequency of in person meetings, including meetings with Covered California staff and stakeholders and presentations to the Board of Directors.	There will likely need to be only one start-up meeting in Sacramento to meet with Covered CA staff. At the present time, there would not appear to be any need to appear in person for the Board. Nearly all meetings will be held by conference call.
3			Please confirm that the \$956,000 maximum budget covers the entire April 1, 2016 – June 30, 2018 contract term.	This amount is for the entire contract term. Please note the contract term and budget have been revised.
4	3.3	13	In 3.3.A.1.c, it states the "Contractor shall validate and document the medical loss ratio." Please precisely describe the level of analysis expected in the validation of the MLR.	This validation is meant to be a useful review of the MLR of the Covered CA plans, done in an efficient manner. The contractor should suggest the best way it would approach this task.
5	3.3	13	Please provide a copy of the "standardized format" of summaries of price proposals described in 3.3.A.1.f.2) that are currently being used.	Respondent will determine the format of the summaries of price proposals; data used to prepare summaries is submitted in a variety of formats, including templates found here: <a href="https://www.cms.gov/CCIIO/Programs-and-Initiatives/Health-Insurance-Marketplaces/qhp.html">https://www.cms.gov/CCIIO/Programs-and-Initiatives/Health-Insurance-Marketplaces/qhp.html</a>

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6	3.3	15	Please confirm that 2016 plan year summaries for pricing relativities and risk adjustment assumptions prepared by the current actuarial contractor will be made available for tasks described in 3.3.A.2.2.	Yes, these can be made available, if needed.
7			When does Covered California expect the prescription drug data mentioned in 3.3.A.3.d to be available for analysis?	A specific date is yet to be determined.
8	3.3	16	When does Covered California expect the risk data mentioned in 3.3.A.3.e and 3.3.A.3.f to be available for analysis?	Risk data is generally available from the OSHPD analysis sometime in late April or early May. CMS risk data is available when they release it.
9	3.3	18	Please describe the current required metrics as referenced in 3.3.A.6.b?	See attachment for list of current metrics.
10	3.3	18	Please describe the information available to analyze the pricing impact of changes in provider networks and network design described in 3.3.A.7.a.2) and 3.3.A.7.c.	Covered CA is likely to know of any new large providers added to the plan networks. That information would be provided and the contractor is expected to be able to determine the pricing impact.

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11	3.3	19	<p>In 3.8.B, it states that "All information and data relating to Covered California business including individual level eligibility, enrollment, and financial data will be maintained within Covered California and will be accessible only while on-site." Please clarify what data and information necessary for the required project tasks will be available for Contractors' off-site use.</p> <p>Additionally, for data and information maintained by Covered California, how will this data be accessed and what support will be provided by Covered California?</p> <p>What software or other tools are available to summarize this data and information? Will summarized data be available for off-site use?</p>	<p>Covered CA will provide all plan descriptions, network and URRT data submitted by plans, including their pricing bids. Any further data will most likely be aggregated by Covered CA staff. If shared with the contractor, it is most likely to be in the form of Excel tables or similar data formats.</p>
12			<p>Can Covered California provide the winning proposal from the previous time this contract was awarded, as well as a copy of the current contract?</p>	<p>No, responses to RFPs are exempt from public disclosure pursuant to Gov. Code Section 100508(a). The final contract is a public document and will be made available under the California Public Records Act.</p>
13			<p>Who is the current contractor and how long has the contractor been providing these services?</p>	<p>Milliman is the current contractor, and has been providing these services for over 3.5 years.</p>
14			<p>What is the total contract value and contract term of the current contract, including any extensions?</p>	<p>The current contract for actuarial services is a public document along with any amendments to that contract and will be made available pursuant to the California Public Records Act.</p>

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15			What were the hours and fees for the past three years for services similar in scope to the intended contract?	This is a Public Records Act request, and will be forwarded to the Office of Legal Affairs for a response.
16			How has the scope of work for this intended contract changed from the previous contract?	There has been a slight decrease in the amount of work under the intended contract.
17	1.4	3	Is the total contract limit noted in Section 1.4 of \$956,000 applicable to the total contract term for 3 QHP filing cycles or is this an annual contract limit?	The total contract limit is applicable for the term dates of the contract as identified in the RFP. Please note the contract term and budget have been revised.
18			What are the estimated hours per year for each year in the contract period to provide the services included in the scope of work?	We are not prepared to estimate requirements for each year of the contract as it may differ on Contractor knowledge and expertise.
19			If additional summaries, reports, updates for revised bids, or ad hoc actuarial assistance is requested by the Exchange, are pre-approved expenses reimbursable if expenses will result in going above the total contract amount?	Covered CA will not pay more than the contract amount.
20			Are all items within the scope of work noted as “at the discretion of Covered California”, e.g. Risk adjustment data analysis in 3.3.A.3, required to be within the total contract limit shown in Section 1.4?	Yes.
21			How much onsite time in Covered California offices is anticipated for each year of the contract? What are the expected number of onsite visits and length of time for each onsite visit? What has been the historic onsite time in the previous contract?	We would expect one onsite visit each contract year.

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22			Is the number of 2017 QHP rate submissions to be reviewed expected to change from the number of issuers on the exchange in 2016?	We do not currently expect the total number to change by a large amount.
23			What is the timeline for the projected work for 2017 plan year? Please clarify specifically when the bulk of work for QHP Rate Review, Risk Assessment, and Standard Benefit Plan Design Support and Actuarial Value will occur.	Most of the work will occur between about April 15 and June 30. Please note revised contract term dates.
24	3.3	21	Please clarify the deliverable in Section B.7.b. Does an automated rating submission and review process already exist from prior years? Is the contractor expected to communicate and work with health plans directly on changing the existing process?	Covered CA receives URRT information, plan bids and SRRT information from each plan. Generally, the contractor will communicate with plans through Covered CA staff.
25	3.3	21	Are there criteria and specifications for the clinical expertise required in deliverable section B.7.c related to HCC reporting?	No.
26			What is the process (including any special requirements or disclosures) for including subcontractors in the proposal?	All subcontractors should be disclosed in the proposal process.
27			Are there any special requirements or taxes for doing business in the State of California?	Covered CA does not provide tax or legal advice to prospective bidders. It is up to each bidder to seek the appropriate legal and tax advice as their business requires.
28			How will data be transferred between Covered California and the contractor?	For some items, there will likely be secure electronic data transfer established.

<b>Measure</b>	<b>Description</b>
1	<b>Members</b>
2	<b>Number of Outpatient Physician Office Visits/Encounters</b>
3	<b>Number of Outpatient Primary Care Physician (Family Medicine, General Medicine, Internal Medicine, Pediatrics) Office Visits/Encounters</b>
4	<b>Number of Outpatient OB/GYN Visits/Encounters</b>
5	<b>Number of Outpatient Well Baby Visits/Encounters</b>
6	<b>Number of Outpatient Emergency Department Visits/Encounters</b>
7	<b>Number of Outpatient Mental Health / Substance Abuse Service Visits/Encounters</b>
8	<b>Inpatient Hospital Admissions</b>
9	<b>Inpatient Hospital Day Counts</b>
10	<b>Inpatient Hospital Admissions for OB Services/Deliveries</b>
11	<b>Inpatient Hospital Day Counts for OB Services/Deliveries</b>
12	<b>Inpatient Hospital Admissions for Mental Health / Substance Abuse Services</b>
13	<b>Inpatient Hospital Day Counts for Mental Health / Substance Abuse Services</b>
14	<b>Count of Prescription Drug Fills</b>
15	<b>Number of preventive services (\$0 member cost)</b>
16	<b>Count of members who have submitted a claim</b>